

BOARD OF TRUSTEES Regular Meeting Wednesday, April 17th, 2019; 7:30pm

MINUTES

- I. Call to Order & Roll Call: 7:33pm;
Present: Warrette Colman, Evelyn Green, Kisha Houston, Gina Middleton, Patricia Nalls, Alice Creason (conference call).
Also Present: Laura Van Cleve, Interim Director; Susan Eberly, Bookkeeper; Ashley Baltazar, Head of Technical Services; Angelo Ciambrone, Attorney;
- II. Remarks from the Public
NONE
- III. Trustee Information and General Announcements
A motion and 2nd was made to appoint Gina Middleton to vacant trustee seat. Roll Call: Kisha Houston, yes; Warrette Coleman, yes; Patricia Nalls, yes; Alice Creason, yes; Evelyn Green: yes.
A motion and 2nd was made to appoint Alice Creason to vacant trustee seat. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Patricia Nalls, yes; Evelyn Green: yes.
- IV. Executive Session: 5 ILCS 120/2 (c)(1): Personnel
A motion and 2nd was made to go into executive session at 7:37pm. On a voice vote, the motion was approved.

A motion and 2nd was made to end executive session at 8:10pm. On a voice vote, the motion was approved.

Evelyn Green Departed the meeting.
- V. Approval of Minutes
Regular Meeting March 20, 2019
A motion and 2nd was made to approve the regular meeting minutes of March 20th, 2019 as written. On a voice vote, the motion was approved.
- VI. Library Project Updates
Look into cost to replace exterior lights on/outside building
- VII. Correspondence
The library received their Per Capita Grant award letter.

- VIII. Treasurer's & Financial Reports
 - A. Income and Expense Reports March 20, 2019
 - B. Approval of Expenses: April 17, 2019

A motion and 2nd was made to approve the expenses for April 17, 2019. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Patricia Nalls, yes; Alice Creason: yes.

- C. Other Financially Related Reports
 - 1. IMRF Preliminary Rate for 2020
 - 2. Impact of Minimum Wage Increase
 - 3. Audit proposals: Sikich LLP, Karrison LLC, and Hearne & Associates PC

- IX. Attorney's Report
 - A. *CalTek TV Monitors- Court hearing: continuance pushed to April 24th, 2019*

- X. Librarian's Report
 - Statistics

- XI. Business
 - A. Old Business
 - 1. Personnel Policy: Benefits- 8.2 Vacation, 8.3 Sick, 8.4 Holiday
A motion and 2nd was made to approve sections 8.2, 8.3, and all but section 1 of 8.4 of the personnel policy. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Patricia Nalls, yes; Alice Creason: yes. Section 1 of 8.4 will be reviewed at a later date.
 - B. New Business
 - 1. IT company quote comparisons (vote) TABLED.
Call for references, see what companies other libraries are using.
 - 2. Auditor Selection- TABLED

- XII. Adjournment: Next Regular Board Meeting is scheduled for Wednesday, May 15th, 2019; 7:30pm
A motion and 2nd was made to adjourn the board meeting at 9:17pm. On a voice vote, the motion was approved.

Respectfully submitted,

Patricia Nalls, Board Secretary and _____
Laura Van Cleve, Library Director