
BOARD OF TRUSTEES Regular Meeting Minutes Wednesday, February 20th, 2019; 7:30pm

MINUTES

- I. Call to Order & Roll Call: 7:35pm;
Present: Kisha Houston, Alice Creason, Gina Middleton, Patricia Nalls, Warrette Coleman
Also Present: Laura Van Cleve, Interim Director; Susan Eberly, Bookkeeper; Ashley Baltazar, Head of Technical Services; Angelo Ciambrone, Attorney;
- II. Remarks from the Public
NONE
- III. Approval of Minutes
Regular Meeting January 16th, 2019
Motion and 2nd made to approve the regular meeting minutes of January 16th as written. On a voice vote, the motion was approved.
- IV. Library Project Updates
Youth Services Furniture-Laura Van Cleve received a quote from LFI for parts and labor totaling \$600. However, the company also stated that we could purchase the parts and install them ourselves for the cost of parts only (\$260). In looking into the cost to replace chairs with different models, The Board and Laura Van Cleve decided that the best option moving forward is to purchase the parts and install them ourselves. Laura Van Cleve was given the go ahead to order the parts.
- V. Correspondence
NONE
- VI. Treasurer's & Financial Reports
 - A. Income and Expense Reports January 16, 2019
 - B. Approval of Expenses: February 20, 2019

A motion and 2nd was made to approve the expenses for February 20, 2019. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Patricia Nalls, yes; Alice Creason, yes.

 - C. Other Financially Related Reports
NONE
- VII. Attorney's Report
 - A. CalTek TV Monitors- Court date January 23, 2019- Court appearance scheduled for March 6, 2019.

VIII. Librarian's Report
-Statistics: no questions

IX. Business

A. Old Business

1. Personnel Policy Review- Revisit/Complete/Implementation?

TABLED

B. New Business

NONE

X. Trustee Information and General Announcements

NONE

XI. Executive Session: 5 ILCS 120/2 (c)(1): Personnel

A motion and 2nd was made to go into executive session at 8:36pm. On a voice vote, the motion was approved.

A motion and 2nd was made to end executive session at 9:28pm. On a voice vote, the motion was approved.

XII. Adjournment: Next Regular Board Meeting is scheduled for
Wednesday, March 20th, 2019; 7:30pm

A motion and 2nd was made to adjourn the board meeting at 9:30pm. On a voice vote, the motion was approved.

Respectfully submitted,

Patricia Nalls, Board Secretary

and

Laura Van Cleve, Interim Library Director