

BOARD OF TRUSTEES Regular Meeting Wednesday, June 19th, 2019; 7:30pm

MINUTES

- I. Call to Order & Roll Call: 7:32pm;
Present: Warrette Colman, Kisha Houston, Gina Middleton, Alice Creason, Patricia Nalls.
Also Present: Laura Van Cleve, Director; Susan Eberly, Bookkeeper; Ashley Baltazar, Head of Technical Services; Angelo Ciambrone, Attorney; Marcy Jo Chachakis. Absent: None.
- II. Remarks from the Public
NONE
- III. Approval of Minutes
Regular Meeting May 15, 2019
A motion and 2nd was made to approve the regular meeting minutes of May 15th, 2019 with minor changes. On a voice vote, the motion was approved.
- IV. Correspondence
NONE
- V. Treasurer’s & Financial Reports
 - A. Income and Expense Reports May 15, 2019
 - B. Approval of Expenses: June 19, 2019
 - C. Other Financially Related Reports
 1. Tentative Budget FY 2019-2020
Budget is looking good. Dates for approval and public hearing for budget and appropriations needs to be scheduled most likely before August Board meeting.

A motion and 2nd was made to approve the expenses for June 19, 2019. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Alice Creason, yes; Patricia Nalls, yes.
- VI. Attorney’s Report
 - A. *CalTek TV Monitors- still waiting to collect funds.*
- VII. Librarian’s Report
-Statistics

Computer issues discussed. Firewall is no longer supported. Fastest solution is to purchase firewall and have it sent directly to system for installation. Communication issues with Versatile discussed. Director Van Cleve will schedule a meeting to figure out best practices for our library or else an alternate computer company/person will be looked into. Director Van Cleve will make copies of the libraries agreement with Versatile to compare to other companies.

Director Van Cleve will look into new/repairing outdoor lighting for our signage on the building.

- VIII. Business
 - A. Old Business
NONE
 - B. New Business
NONE

As a result of a formatting error, the board requested Trustee Information and General Announcements be moved up in the Agenda to before the Executive Session. All board fine with this decision.

IX. Trustee Information and General Announcements

Trustee Officer Elections

Warrette Coleman nominated Kisha Houston to become President of the Board. Kisha Houston accepted. All in favor: yes. Opposed; none.

Gina Middleton nominated Alice Creason to become Vice President of the Board. Alice Creason accepted. All in favor: yes. Opposed; none.

Warrette Coleman nominated Gina Middleton to become Treasurer of the Board. Gina Middleton accepted. All in favor: yes. Opposed; none.

Warrette Coleman nominated Patricia Nalls to become Secretary of the Board. Patricia Nalls accepted. All in favor: yes. Opposed; none.

Director Van Cleve learned of training videos available on the RAILS website for Trustee development and wanted to know if the board would be interested in watching one video a month before the board meeting. The board agreed that this would be beneficial.

X. Executive Session: 5 ILCS 120/2 (c)(1): Personnel

A motion and 2nd was made to go into executive session at 8:34pm. On a voice vote, the motion was approved.

A motion and 2nd was made to end executive session at 8:53pm. On a voice vote, the motion was approved.

The board requested Director Van Cleve leave more information from previous board meetings on the agenda in old business until it is completed (ie. Maintenance, IT)

XI. Adjournment: Next Regular Board Meeting is scheduled for Wednesday, July 17th, 2019; 7:30pm

A motion and 2nd was made to adjourn the board meeting at 8:58pm. On a voice vote, the motion was approved.

Respectfully submitted,

Patricia Nalls, Board Secretary and _____
Laura Van Cleve, Library Director