
BOARD OF TRUSTEES Regular Meeting Minutes Wednesday, March 20th, 2019; 7:30pm

MINUTES

- I. Call to Order & Roll Call: 7:31pm;
Present: Kisha Houston, Alice Creason, Gina Middleton, Patricia Nalls, Warrette Coleman, Evelyn Green.
Also Present: Laura Van Cleve, Interim Director; Susan Eberly, Bookkeeper; Ashley Baltazar, Head of Technical Services; Angelo Ciambrone, Attorney;
- II. Remarks from the Public
NONE
- III. Approval of Minutes
Regular Meeting February 20th, 2019
Motion and 2nd made to approve the regular meeting minutes of February 20th as written. On a voice vote, the motion was approved.
- IV. Library Project Updates
Youth Services Furniture- Laura received the chair understructures, however upon installation, we discovered the understructures are too small. Laura contacted Evan Wood about the parts being too small and he informed us that we were given the youth size parts instead of adult size. As of today, we have received the correct parts and the chairs will be completed.
- V. Correspondence
- VI. State of Illinois sent 2 letters to the library with enclosed books. One title, “N’Digo Legacy Black Luxe 110 African American Icons of Contemporary History” by Hermene Hartman and David Smallwood was only sent to 25 public libraries in the state! The other, “Writings from the Handy Colony” was sent to all libraries in Illinois. (Letters attached to Librarian Report)
- VII. Treasurer’s & Financial Reports
 - A. Income and Expense Reports February 20, 2019
 - B. Approval of Expenses: March 20, 2019

A motion and 2nd was made to approve the expenses for March 20, 2019. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Patricia Nalls, yes; Alice Creason, yes; Evelyn Green: yes.

 - C. Other Financially Related Reports
 1. Impact of Minimum Wage Increase

While the RPPLD does not have to make any changes until January 2021, it is necessary to plan now for the changes that will extend beyond adjustments to minimum wage. The RPPLD should consider implementing some of those changes ahead of the mandated schedule in order to create a transition period.

- VIII. Attorney's Report
A. *CalTek TV Monitors*- Court hearing March 6,2019
Continued to April 24th, 2019.
- IX. Librarian's Report
-Statistics: no questions
- X. Business
A. Old Business
1. Personnel Policy Review- Revisit/Complete/Implementation?
A motion was made to TABLE policy review until June 2019. On a voice vote, the motion was approved.
B. New Business
1. Proven IT new quote
TABLED until we can get additional quotes from other IT companies.
- XI. Trustee Information and General Announcements
President Coleman requested the board choose a date to get together with remaining candidates for board interview. Trustees decided on Saturday, March 30th, 2019. Jack Joyce of HR Source would schedule all interviews for that day.
- XII. Executive Session: 5 ILCS 120/2 (c)(1): Personnel
A motion and 2nd was made to go into executive session at 8:33pm. On a voice vote, the motion was approved.

A motion and 2nd was made to end executive session at 8:45pm. On a voice vote, the motion was approved.
- XIII. Adjournment: Next Regular Board Meeting is scheduled for
Wednesday, April 17th, 2019; 7:30pm

A motion and 2nd was made to adjourn the board meeting at 8:45pm. On a voice vote, the motion was approved.

Respectfully submitted,

Patricia Nalls, Board Secretary and _____
Laura Van Cleve, Interim Library Director