
BOARD OF TRUSTEES Regular Board Meeting Wednesday, June 16, 2021; 7:30pm

MINUTES

I. Call to Order & Roll Call: 7:36pm

Roll Call:

Present: Kisha Houston, Warrette Coleman, Gina Middleton, Alice Creason, MarcyJo Chachakis.
Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services;
Susan Eberly, Bookkeeper; Angelo Ciambrone Attorney; Karen A. Buford.

II. Remarks from the Public NONE

III. Appointment of Vacant Trustee Seat Karen A. Buford

Attorney Ciambrone read a resolution to fill a board vacancy and appoint Karen A. Buford to a trustee vacant seat. Karen was sworn into office by Attorney Ciambrone.

IV. Approval of Minutes Regular Meeting May 19, 2021 Special Board Meeting June 9, 2021

A motion and 2nd was made to approve the Regular Meeting Minutes of May 19, 2021 with corrections. On a voice vote, the motion was approved.

A motion and 2nd was made to approve the Special Meeting Minutes of June 9, 2021 with corrections. On a voice vote, the motion was approved.

V. Correspondence

Director Van Cleve spoke with Richton Park Village President Reinbold. He dropped off donated copy paper for the library from Southland Voice. We are appreciative and will use it.

VI. Treasurer’s & Financial Reports

- A. Income and Expense Reports May 31, 2021
- B. Approval of Expenses: June 16, 2021

A motion and 2nd was made to approve the expenses for June 16, 2021. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes.

C. Other Financially Related Reports

Tentative Budget will be presented at July 2021 Board Meeting. Still waiting on Levy documents from Cook County.

VII. Attorney's Report

A. *CalTek TV Monitors*

Attorney Ciambone had no update for CalTek. Once the courts are back open, we can try to claim our judgement.

A presentation was made for Attorney Ciambone thanking him for his years of service. A commemorative clock was given as a gift and an outdoor bench will be placed in the grassy area near the youth services programming area.

VIII. Librarian's Report

-Statistics

Director Van Cleve discussed Trustee training information and updates, building and maintenance issues including quotes for blacktopping, new hires, program updates and the general comings and goings of the library. Director Van Cleve also discussed Grants applied for and Pandemic updates.

IX. Business

A. Old Business

B. New Business

1. Parking Lot Maintenance Quotes

After looking at the various quotes and some discussion, a motion and 2nd was made to choose Done Rite Sealcoating for our parking lot blacktopping project. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes.

2. Vote on Legal Representation

A motion and 2nd was made to accept Klein, Thorpe, & Jenkins, Ltd. as the Richton Park Public Library's Districts Legal Representation. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes.

3. Insurance Quotes

A motion and 2nd was made to stay with Cook and Kocher and renew our Insurance Policies with Travelers and Utica. Roll Call: Kisha Houston, yes; Gina Middleton, yes; Warrette Coleman, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes.

X. Trustee Information and General Announcements

XI. Executive Session: 5 ILCS 120/2 (c)(1): Personnel

A motion and 2nd was made to go into Executive Session at 9:02pm. On a voice vote, the motion was approved.

A motion and 2nd was made to end Executive Session at 9:35pm. On a voice vote, the motion was approved.

XII. Adjournment:

A motion and 2nd was made to end the board meeting at 9:37pm. On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, July 21, 2021; 7:30pm

Respectfully submitted,

Warrette Coleman, Board Secretary

and

Laura Van Cleve, Library Director