

**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, March 16, 2022; 7:30pm (Hybrid Meeting)**

MINUTES

- I. Call to Order & Roll Call: 7:31pm
In the absence of the Board Secretary, Karen A. Buford was asked to take on the role of acting secretary. On a voice vote, the motion was approved.

Roll Call:

Present: Kisha Houston, Alice Creason, MarcyJo Chachakis, Karen A. Buford.

Present Virtually: Gina Middleton.

Absent: Warrette Coleman

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper; Djimon Smith; Jamie Rachlin (virtual arrive 7:51)

- II. Remarks from the Public
NONE

- III. Appointment of Vacant Trustee Seat
A. Resolution 22-01: Filling Vacancy of Term Expiring April, 2023
B. Djimon Smith Oath of Office

Kisha Houston read Resolution 22-01, to fill a board vacancy and appoint Djimon Smith to a trustee vacant seat. A motion and 2nd was made to approve Resolution 22-01: Filling Vancancy of Term Expiring April, 2023. RollCall: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Gina Middleton, yes. Warrette Coleman, absent.

Djimon Smith was sworn into office by Laura Van Cleve.

- IV. Approval of Minutes
Regular Meeting January 19
-A motion and 2nd was made to approve the Minutes of Regular Meeting January 19.
Roll Call: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Djimon Smith, yes. Gina Middleton, yes. Warrette Coleman, absent.

February Meeting Cancelled: NO MINUTES
Executive Session Minutes-TABLED

- V. Correspondence
National Night Out is Scheduled for Tuesday, August 2nd.

- VI. Treasurer's & Financial Reports
A. Income and Expense Reports January 31, 2022; February 28, 2022

B. Approval of Expenses: February 16, 2022; March 16, 2022

A motion and 2nd was made to approve the expenses of February 16, 2022 & March 16, 2022.
Roll Call: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Djimon Smith, yes. Gina Middleton, yes. Warrette Coleman, absent.

C. Other Financially Related Reports

1. Bond Refinance-Jamie Rachlin of Meristem Advisors presented on Bond Refinance.

Jamie Rachlin left after his presentation and the board meeting continued.

2. ACH bill pay-Request from Bookkeeper Eberly to use Electronic fund transfers to pay bills that are incurring late fees. Approved to pay Citizens Bank and DeLage Landen Financial Services.

VII. Attorney's Report-NONE

VIII. Librarian's Report

-Statistics

Director Van Cleve discussed building updates, technology updates, department updates, program and newsletter updates, and the general comings and goings of the library.

IX. Business

A. Old Business

-NONE

B. New Business

1. Personnel Policy Section 10

TABLED

2. Baird's Underwriting/Placement Fee Proposal

A motion and 2nd was made to accept the proposal set forth by Baird Company.

Roll Call: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Djimon Smith, yes. Gina Middleton, yes. Warrette Coleman, absent.

X. Trustee Information and General Announcements

President Houston read Gina Middleton's Resignation Letter. Gina said a few words thanking the library staff and volunteers for many years of hard work and good times.

XI. Executive Session: 5 ILCS 120/2 (c)(__)

NONE

XII. Adjournment:

A motion and 2nd was made to adjourn the meeting at 9:34pm

Roll Call: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Djimon Smith, yes. Gina Middleton, yes. Warrette Coleman, absent.

Next Regular Board Meeting is scheduled for Wednesday, April 20th, 2022; 7:30pm

Respectfully submitted,

Karen A. Buford, Acting Board Secretary

and

Laura Van Cleve, Library Director