

**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, April 20, 2022; 7:30pm**

MINUTES

I. Call to Order & Roll Call: 7:34pm

In the physical absence of the Board Secretary, Djimon Smith was asked to take on the role of acting secretary. On a voice vote, the motion was approved.

Roll Call:

Present: Kisha Houston, MarcyJo Chachakis, Karen A. Buford, Djimon Smith.

Present Virtually: Warrette Coleman

Absent: Alice Creason

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper; Martin Perez; Jamie Rachlin

II. Remarks from the Public

NONE

III. Appointment of Vacant Trustee Seat

A. Resolution 22-02: Filling Vacancy of Term Expiring April, 2023

B. Martin Perez Oath of Office

Kisha Houston read Resolution 22-02, to fill a board vacancy and appoint Martin Perez to a trustee vacant seat. A motion and 2nd was made to approve Resolution 22-02: Filling Vacancy of Term Expiring April 2023.

Roll Call: Kisha Houston, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Warrette Coleman, yes. Alice Creason, absent. Motion approved.

Martin Perez was sworn into office by Laura Van Cleve.

IV. Approval of Minutes

Regular Meeting March 16 2022

-A motion and 2nd was made to approve the Minutes of Regular Meeting March 16 2022 with corrections.

Roll Call: Kisha Houston, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Martin Perez, yes; Warrette Coleman, yes. Alice Creason, absent. Motion approved.

Executive Session Minutes-TABLED

V. Correspondence

NONE

- VI. Treasurer's & Financial Reports
 - A. Income and Expense Reports March 31, 2022
 - B. Approval of Expenses: April 20, 2022

A motion and 2nd was made to approve the expenses of April 20, 2022.
Roll Call: Kisha Houston, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Martin Perez, yes; Warrette Coleman, yes. Alice Creason, absent. Motion approved.

- C. Other Financially Related Reports
 - 1. Update on Bond refunding: Bond counsel selection, forward placement bids, ordinance for refunding

Jamie Rachlin presented the Placement Bids and explained our best option.

- VII. Attorney's Report
NONE

Karen Buford left the meeting at 8:12pm

- VIII. Librarian's Report
-Statistics

Director Van Cleve discussed building updates, technology updates, department updates, program and newsletter updates, and the general comings and goings of the library. Director Van Cleve will look into Annexation.

- IX. Business
 - A. Old Business
 - 1. Personnel Policy Section 10

A motion and 2nd was made to approve Personnel Policy Section 10 as presented.
Roll Call: Kisha Houston, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Martin Perez, yes; Warrette Coleman, yes; Alice Creason, absent; Karen A. Buford, absent. Motion approved.

- B. New Business
 - 1. Bond Refunding-Forward Placement Bids
 - 2. Ordinance 22-1 Refunding General Obligation Bonds

A motion and 2nd was made to approve Ordinance 22-1 Refunding General Obligation Bonds.
Roll Call: Kisha Houston, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Martin Perez, yes; Warrette Coleman, yes; Alice Creason, absent; Karen A. Buford, absent. Motion approved.

- X. Trustee Information and General Announcements
SEI Filers due May 2, 2022. Director Van Cleve will email those that need to complete.

- XI. Executive Session: 5 ILCS 120/2 (c)()
NONE

XII. Adjournment:

A motion and 2nd was made to adjourn the meeting at 8:49pm

Roll Call: Kisha Houston, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Martin Perez, yes; Warrette Coleman, yes; Alice Creason, absent; Karen A. Buford, absent. Motion approved.

Next Regular Board Meeting is scheduled for Wednesday, May 18, 2022; 7:30pm

Respectfully submitted,

Djimon Smith, Acting Board Secretary

and

Laura Van Cleve, Library Director