
**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, June 22, 2022; 7:30pm**

MINUTES

I. Call to Order & Roll Call: 7:36pm

In the absence of the Board Secretary, Djimon Smith was asked to take on the role of acting secretary. On a voice vote, the motion was approved.

Roll Call:

Present: Kisha Houston, Alice Creason, Martin Perez, Djimon Smith, MarcyJo Chachakis

Absent: Karen A. Buford, Warrette Coleman

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper; Sherri Napue Outreach Liaison

II. Remarks from the Public

Sherri Napue Outreach Liaison

Sherri talked about the “Sips for Scholars” wine-tasting event being held by the Friends of the Library on August 20, 2022.

III. Approval of Minutes

Regular Meeting May 18 2022

Special Meeting June 16 2022

Executive Session Minutes-TABLED

A motion and 2nd was made to approve the Minutes of Regular Meeting May 18, 2022, and Special Meeting June 16, 2022 with corrections.

On a voice vote, the motion was approved.

IV. Correspondence

V. Treasurer’s & Financial Reports

A. Income and Expense Reports May 31, 2022

B. Approval of Expenses: June 22, 2022

A motion and 2nd was made to approved the expenses of June 22, 2022.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Martin Perez, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, absent; Warrette Coleman, absent. Motion approved.

C. Other Financially Related Reports

1. Closing Documents

Bookkeeper Eberly alerted officers of signatures needed on Closing Documents for Bond Refinance.

2. Bank Notice

First Midwest Bank has merged with Old National. Packet of information for switchover received.

3. Liability Insurance Renewal

A motion and 2nd was made to pay a 3 year renewal to lock in lower rate.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Martin Perez, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, absent; Warrette Coleman, absent. Motion approved.

4. Tentative Budget

A Tentative Budget was presented. Public Hearing set for August 17, 2022

VI. Attorney's Report

Answers to questions asked presented. Director Van Cleve will contact the attorney for more information.

VII. Librarian's Report

-Statistics

Director Van Cleve discussed building updates, technology updates, incident reports, department updates, marketing updates, and the general comings and goings of the library. Summer Reading is all hands on deck and programs are getting more attendance. Director Van Cleve will contact a company to come and look at the roof above the front doors.

VIII. Business

A. Old Business

1. Standing Committee: Policy

President Kisha Houston appointed Warrette Coleman and Alice Creason to the Policy Committee.

2. Personnel Policy Section 11 TABLED

B. New Business

1. IGA ATLAS

TABLED

2. IGA Illinois Libraries Present

TABLED

3. Ordinance No. 22-2: 2022 Annual Ordinance Authorizing Public Library Non-Resident Cards

TABLED

IX. Trustee Information and General Announcements

Per Capita Grant Requirements- Serving our Public 4.0 Standards

Director Van Cleve handed out a Review Calendar; and will email a PDF of the Standards along with the compiled responses from 2021.

X. Executive Session: 5 ILCS 120/2 (c)(1)
Per Public Act 5 ILCS 120/2 (c)(1), “The appointment, employment compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity”, a motion and 2nd was made to go into closed session at 9:26pm. On a voice vote, the motion was approved.

A motion and 2nd was made to come out of closed session at 9:56pm. On a voice vote, the motion was approved.

XI. Adjournment:
A motion and 2nd was made to adjourn the meeting at 9:57pm. On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, July 20, 2022; 7:30pm

Respectfully submitted,

Djimon Smith, Acting Board Secretary

and

Laura Van Cleve, Library Director