
BOARD OF TRUSTEES Regular Board Meeting Wednesday, September 21, 2022; 7:30pm

MINUTES

In the absence of the Board Secretary, Djimon Smith was asked to take on the role of acting secretary. On a voice vote, the motion was approved.

- I. Call to Order & Roll Call: 7:34pm
Roll Call:
Present: Kisha Houston Alice Creason, Martin Perez, Djimon Smith, MarcyJo Chachakis, Karen A. Buford.
Absent: Warrette Coleman
Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper
- II. Remarks from the Public
NONE
- III. Approval of Minutes
Public Hearing August 17, 2022
Regular Meeting August 17, 2022
Executive Session Minutes: December 16, 2009; September 20, 2017; October 19 2017; December 20 2017; January 10, 2018; January 17, 2018; February 28, 2018; March 21, 2018; August 9, 2018; August 15, 2018

A motion was made by Alice Creason, 2nd by Martin Perez, to approve the Minutes of Public Hearing August 17, 2022 as written. On a voice vote, the motion was approved.

A motion was made by Martin Perez, 2nd by MarcyJo Chachakis, to approve the Minutes of Regular Meeting August 17, 2022 as written. On a voice vote, the motion was approved.

A motion was made by Martin Perez, 2nd by MarcyJo Chachakis, to approve the Executive Session Minutes dated: December 16, 2009; September 20, 2017; October 19 2017; December 20 2017; January 10, 2018; January 17, 2018; February 28, 2018; March 21, 2018; August 9, 2018; August 15, 2018. On a voice vote, the motion was approved.
- IV. Correspondence
NONE
- V. Treasurer’s & Financial Reports
 - A. Income and Expense Reports August 31, 2022
 - B. Approval of Expenses: September 21, 2022

A motion was made by Alice Creason, 2nd by MarcyJo Chachakis, to approve the expenses of September 21, 2022.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Martin Perez, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Warrette Coleman, absent. Motion approved.

C. Other Financially Related Reports

1. Investment Report
2. 2023 Health Benefits Report
3. Audit Scheduled for September 28/29, 2022

VI. Attorney's Report

No update. Still reviewing information and waiting on more from County.

VII. Librarian's Report

-Statistics

Director Van Cleve gave updates on staffing, building projects, technology and outreach.

VIII. Business

A. Old Business

1. Ordinance No. 22-4 Ordinance Providing for Budget and Appropriations

A motion was made by Alice Creason, 2nd by Djimon Smith, to approve Ordinance 22-4: Ordinance Providing for Budget and Appropriations of Richton Park Public Library District, Cook County, Illinois for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Martin Perez, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Warrette Coleman, absent. Motion approved.

B. New Business

1. CD's-Maturing 09/22/2022

A motion was made by MarcyJo Chachakis, 2nd by Karen Buford, to close our CD's and move funds to money market account.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Martin Perez, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Warrette Coleman, absent. Motion approved.

2. Security Camera Proposal

A motion was made by Djimon Smith, 2nd by Karen Buford, to go with Heritage Technology Solutions Security Camera Proposal excluding the additional annual maintenance contract.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Martin Perez, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Karen A. Buford, yes; Warrette Coleman, absent. Motion approved.

IX. Trustee Information and General Announcements
Serving Our Public Chapter discussion. chapters 4-6 were discussed.

X. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XI. Adjournment:
A motion was made by Alice Creason, 2nd by MarcyJo Chachakis, to adjourn the meeting at 8:45pm.
On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, October 19, 2022; 7:30pm.

Respectfully submitted,

Djimon Smith, Acting Board Secretary

and

Laura Van Cleve, Library Director