

**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, December 21, 2022; 7:30pm**

MINUTES

In the absence of the Board Secretary, Djimon Smith was asked to take on the role of acting secretary. On a voice vote, the motion was approved.

I. Call to Order & Roll Call: 7:31pm

Roll Call:

Present: Kisha Houston, Alice Creason, Djimon Smith, MarcyJo Chachakis, Karen A. Buford, Warrette Coleman (arrived 7:34).

Absent: Martin Perez

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services, Susan Eberly, Bookkeeper.

II. Remarks from the Public

NONE

III. Approval of Minutes

Regular Meeting November 16, 2022

A motion was made by Alice Creason, 2nd by Karen A. Buford, to approve the minutes of Regular Meeting November 16, 2022 as written. On a voice vote, the motion was approved.

IV. Correspondence

NONE

V. Treasurer's & Financial Reports

A. Income and Expense Reports November 30, 2022

B. Approval of Expenses: December 21, 2022

A motion was made by Alice Creason, 2nd by MarcyJo Chachakis, to approve the expenses of December 21, 2022.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Warrette Coleman, yes; Djimon Smith, yes; Karen A. Buford, yes; MarcyJo Chachakis, yes; Martin Perez, absent. Motion approved.

C. Other Financially Related Reports

1. Check Fraud

Information given.

2. Audit

Audit is complete. Bound copies distributed.

3. Annual Treasurer's Report
Annual Treasurer's Report is complete.

4. IMRF 2023 Rate
Information given.

5. IL Funds Account
Information given.

6. Old National Bank-Wealth Account
Information given.

VI. Attorney's Report
NONE

VII. Librarian's Report
-Statistics
Director Van Cleve gave updates on staffing, building projects, technology, patron incidents, annual certifications, and outreach.

VIII. Business

A. Old Business

1. Tax Codes/Annexation TABLED

B. New Business

1. 2023 Public Posting- Holiday Dates Closed, Board Meeting Dates

A motion was made to accept the public posting with updated 2023 dates. On a voice vote, the motion was approved.

2. Old National Bank- Positive Pay

A motion was made by Alice Creason, 2nd by MarcyJo Chachakis, to approve adding positive pay to our account, to be chosen by the finance committee.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Warrette Coleman, yes; Djimon Smith, yes; Karen A. Buford, yes; MarcyJo Chachakis, yes; Martin Perez, absent. Motion approved.

3. IL Funds Account- Initial Deposit

A motion was made by MarcyJo Chachakis, 2nd by Djimon Smith, to make an initial deposit of \$1,000,000 into our IL Funds Account.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Warrette Coleman, yes; Djimon Smith, yes; Karen A. Buford, yes; MarcyJo Chachakis, yes; Martin Perez, absent. Motion approved.

4. Old National Bank- Wealth Account

A motion was made by Alice Creason, 2nd by Warrette Coleman, to discontinue investigation of Old National Bank Wealth Account. On a voice vote, the motion was approved.

IX. Trustee Information and General Announcements
Serving Our Public Chapter discussion. Chapters 12-13 were discussed.

X. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XI. Adjournment:
A motion was made by Alice Creason, 2nd by Warrette Coleman, to adjourn the meeting at 8:44pm.
On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, January 18, 2023; 7:30pm

Respectfully submitted,

Djimon Smith, Acting Board Secretary

and

Laura Van Cleve, Library Director