
**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, March 15, 2023; 7:30pm**

MINUTES

I. Call to Order & Roll Call: 7:31pm

Roll Call:

Present: Kisha Houston, Alice Creason, Martin Perez, Warrette Coleman, Djimon Smith, MarcyJo Chachakis;

Karen A. Buford (arrived 7:34pm)

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper.

II. Remarks from the Public

NONE

III. Approval of Minutes

Regular Meeting February 15, 2023

A motion was made by MarcyJo Chachakis, 2nd by Alice Creason, to approve the minutes of Regular Meeting February 15, 2023 as written. On a voice vote, the motion was approved.

IV. Correspondence

NONE

V. Treasurer’s & Financial Reports

A. Income and Expense Reports February 28, 2023

B. Approval of Expenses: March 15, 2023

A motion was made by Warrette Coleman, 2nd by MarcyJo Chachakis, to approve the expenses of March 15, 2023.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Warrette Coleman, yes; Martin Perez, yes; Djimon Smith, yes; Karen A. Buford, yes; MarcyJo Chachakis, yes. Motion approved.

C. Other Financially Related Reports

VI. Attorney’s Report

NONE

VII. Librarian’s Report

-Statistics

Director Van Cleve gave updates on staffing, building projects, trustee and professional development opportunities, and outreach.

VIII. Business

A. Old Business

1. Tax Codes/Annexation TABLED
2. Strategic Plan

A motion was made by Warrette Coleman, 2nd by Alice Creason, to approve working with Sarah Keister Armstrong and Associates with the fee not to exceed \$18,000.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Warrette Coleman, yes; Martin Perez, yes; Djimon Smith, yes; Karen A. Buford, yes; MarcyJo Chachakis, yes. Motion approved.

B. New Business

1. Patron Service Policy Review Section A

A motion was made by Alice Creason, 2nd by MarcyJo Chachakis, to approve Patron Service Policy Review Section A with minor edits. On a voice vote, the motion was approved.

2. Decennial Committee

Information given, a committee needs to be formed by June 10, 2023. Director Van Cleve will look for committee members to appoint before the deadline.

IX. Trustee Information and General Announcements

Director Van Cleve shared training opportunities with Trustees.

- X. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XI. Adjournment:

A motion was made by MarcyJo Chachakis, 2nd by Karen A. Buford, to adjourn the meeting at 8:14 pm. On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, April 19, 2023; 7:30pm

Respectfully submitted,

Warrette Coleman, Board Secretary

and

Laura Van Cleve, Library Director