
BOARD OF TRUSTEES Regular Board Meeting
Wednesday, April 19, 2023; 7:30pm

MINUTES

I. Call to Order & Roll Call: 7:33pm

Roll Call:

Present: Kisha Houston, Alice Creason, Warrette Coleman, Djimon Smith, MarcyJo Chachakis.

Absent: Martin Perez, Karen A. Buford.

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper.

II. Remarks from the Public

NONE

III. Approval of Minutes

Regular Meeting March 15, 2023

A motion was made by Warrette Coleman, 2nd by MarcyJo Chachakis, to approve the minutes of Regular Meeting March 15, 2023 with corrections. On a voice vote, the motion was approved.

IV. Correspondence

Director Van Cleve shared 2 cards received in memory of long time Richton Park resident Ken Keller.

V. Treasurer's & Financial Reports

A. Income and Expense Reports March 31, 2023

B. Approval of Expenses: April 19, 2023

A motion was made by MarcyJo Chachakis, 2nd by Warrette Coleman, to approve the expenses of April 19, 2023.

Roll Call: Kisha Houston, yes; Alice Creason, yes; Warrette Coleman, yes; Djimon Smith, yes; MarcyJo Chachakis, yes; Martin Perez, absent; Karen A. Buford, absent. Motion approved.

C. Other Financially Related Reports

1. Annual Exempt Affidavit Filed.

VI. Attorney's Report

NONE

VII. Librarian's Report

-Statistics

Director Van Cleve gave updates on staffing, building projects, trustee and professional development opportunities, and outreach.

VIII. Business

A. Old Business

1. Tax Codes/Annexation TABLED
2. Strategic Plan

Updates given. Director Van Cleve will forward trustee email from Sarah Keister.

3. Decennial Committee

Updates given, first meeting scheduled for 7:00pm Wednesday, May 17,2023.

B. New Business

1. Patron Service Policy Review Section B

A motion was made by Alice Creason, 2nd by MarcyJo Chachakis, to approve Patron Service Policy Review Section B with minor corrections. On a voice vote, the motion was approved.

2. Disposal of Library Technology

A motion was made by Alice Creason, 2nd by Warrette Coleman, to approve the list of items presented for electronic recycling. On a voice vote, the motion was approved.

IX. Trustee Information and General Announcements

Richton Park Clean up day is Saturday April 22nd.

X. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XI. Adjournment:

A motion was made by MarcyJo Chachakis, 2nd by Alice Creason, to adjourn the meeting at 8:34pm. On a voice vote, the motion was approved.

Decennial Committee Meeting is scheduled for Wednesday, May 17, 2023; 7:00pm

Next Regular Board Meeting is scheduled for Wednesday, May 17, 2023; 7:30pm

Respectfully submitted,

Warrette Coleman, Board Secretary

and

Laura Van Cleve, Library Director