

**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, July 19, 2023; 7:30pm**

MINUTES

I. Call to Order & Roll Call: 7:32pm

Roll Call:

Present: Alice Creason, Warrette Coleman, Djimon Smith, MarcyJo Chachakis.

Absent: Kisha Houston.

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper.

II. Remarks from the Public

NONE

III. Approval of Minutes

Regular Meeting June 21, 2023

Executive Session Minutes: May 31, 2023; June 21, 2023

-A motion was made by MarcyJo Chachakis, 2nd by Djimon Smith, to approve the minutes of Regular Meeting June 21, 2023 as written, and approve and keep closed Executive Session Minutes May 31, 2023 and June 21, 2023 with corrections. On a voice vote, the motion was approved.

IV. Correspondence

Director Van Cleve shared that Officer Owens invited the library to attend National Night Out on Tuesday, August 1, 2023.

V. Treasurer's & Financial Reports

A. Income and Expense Reports June 30, 2023

B. Approval of Expenses: June 30, 2023; July 19, 2023

-A motion was made by Warrette Coleman, 2nd by MarcyJo Chachakis, to approve the expenses of June 30, 2023

Roll Call: MarcyJo Chachakis, yes; Alice Creason, yes; Warrette Coleman, yes; Djimon Smith, yes; Kisha Houston, absent. Motion approved.

-A motion was made by Warrette Coleman, 2nd by MarcyJo Chachakis, to approve the expenses of July 19, 2023 including additional check #25445 to Cook County Clerk (\$40.00).

Roll Call: MarcyJo Chachakis, yes; Alice Creason, yes; Warrette Coleman, yes; Djimon Smith, yes; Kisha Houston, absent. Motion approved.

C. Other Financially Related Reports

NONE

VI. Attorney's Report
NONE

VII. Librarian's Report
Statistics

-Director Van Cleve gave updates on staffing, building projects, summer reading, programming, grant awards, and outreach.

VIII. Business

A. Old Business

1. Tax Codes/Annexation

-contacted attorney about getting maps with pin listings from Sidwell map.

2. Strategic Plan

-Community engagement report and executive summary received. First Strategic planning team meeting was July 12th, August meeting date TBD.

3. Facility Assessment

-waiting to received facility assessment report draft. Once received, will schedule meeting with Dewberry and Dan Eallonardo.

4. Patron Service Policy Section D review

-A motion was made by Warrette Coleman, 2nd by MarcyJo Chachakis, to approve Patron Service Policy Section D proposed updates with noted corrections. On a voice vote, the motion was approved.

5. Tentative Budget FY 23-24

-tentative budget posted 30 days in advance of Public Hearing August 16, 2023.

B. New Business

1. Semi-annual motion to "approve and release" or "approve to continue to keep closed," minutes from Executive Sessions per the Open Meetings Act.

-A motion was made by Warrette Coleman, 2nd by MarcyJo Chachakis, to approve and continue to keep closed, minutes from Executive Sessions per the Open Meetings Act. On a voice vote, the motion was approved.

IX. Trustee Information and General Announcements

X. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XI. Adjournment:

-A motion was made by MarcyJo Chachakis, 2nd by Djimon Smith, to adjourn the meeting at 8:31pm. On a voice vote, the motion was approved.

Public Hearing is scheduled for Wednesday, August 16, 2023; 7:30pm; Regular Board Meeting to directly follow.

Next Decennial Committee meeting is scheduled for Wednesday, September 20, 2023; 7:00pm.

Respectfully submitted,

Djimon Smith, Board Secretary

and

Laura Van Cleve, Library Director