

**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, February 21st, 2024; 7:30pm**

AGENDA

- I. Call to Order & Roll Call
- II. Remarks from the Public
- III. Approval of Minutes
Regular Board Meeting January 17 2024
- IV. Correspondence
Friends of Post 311
- V. Treasurer's & Financial Reports
 - A. Income and Expense Reports January 31, 2024
 - B. Approval of Expenses: February 21, 2024
 - C. Other Financially Related Reports
 - 1. Annual Treasurer's Report uploaded to Cook County website
 - 2. Annual Exempt Affidavit uploaded to Cook County website
 - 3. W2's filed with IRS and distributed to employees
 - 4. 1099-NEC' filed with IRS and distributed to independent contractors
 - 5. 1095-B's filed with IRS and distributed to full-time staff with health benefits
 - 6. Creditable Coverage Disclosure filed with CMS and distributed to full-time staff with health benefits
 - 7. New credit card option update
- VI. Attorney's Report
- VII. Librarian's Report
-Statistics
- VIII. Business
 - A. Old Business
 - 1. Strategic Plan-approve final draft
 - 2. Parking Lot Update
 - 3. Landscaping 2024
 - 4. New Credit Card option approval
 - B. New Business
 - 1. Motion to "approve and release" or "approve and keep closed", Executive Session minutes
 - 2. Personnel Policy Section 1 & 2 review
 - 3. Emergency Plan approval
- IX. Trustee Information and General Announcements
- X. Executive Session: 5 ILCS 120/2 (c)(1)
- XI. Adjournment:
Next Regular Board Meeting is scheduled for Wednesday, March 20th, 2024; 7:30pm