

**BOARD OF TRUSTEES Board Meeting
Wednesday, March 20th, 2024; 7:30pm**

MINUTES

I. Call to Order & Roll Call

Roll Call: 7:30pm

Present: Kisha Houston, Alice Creason, MarcyJo Chachakis, Djimon Smith, Warrette Coleman.
Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services;
Susan Eberly, Bookkeeper.

II. Remarks from the Public

NONE

III. Approval of Minutes

Regular Board Meeting February 21, 2024

-A motion was made by MarcyJo Chachakis, 2nd by Alice Creason, to approve the minutes of Regular Board Meeting February 21, 2024 as written. On a voice vote, the motion was approved.

IV. Correspondence

NONE

V. Treasurer's & Financial Reports

A. Income and Expense Reports February 29, 2024

B. Approval of Expenses: March 20, 2024

-A motion was made by Alice Creason, 2nd by MarcyJo Chachakis, to approve the expenses of March 20, 2024.

Roll Call: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Warrette Coleman, yes. Motion approved.

C. Other Financially Related Reports

NONE

VI. Attorney's Report

NONE

VII. Librarian's Report

- Statistics

- Director Van Cleve gave updates on maintenance issues, building projects, programming, outreach, professional development, incident reports, and the Friends of the Library.

VIII. Business

A. Old Business

1. Parking Lot Update

-Director Van Cleve had meeting to discuss drawings and first set of documents. Dan sent corrections. We are tentatively set to receive core results by end of March.

2. Resolution to name the Authorized Signer in Obtaining Credit Card Privileges with Old National Bank

-A motion was made by Warrette Coleman, 2nd by MarcyJo Chachakis, to approve the "Resolution to name the Authorized Signer in Obtaining Credit Card Privileges with Old National Bank".

Roll Call: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Warrette Coleman, yes. Motion approved.

B. New Business

1. Personnel Policy Section 3 review

-a motion was made by Alice Creason, 2nd by Djimon Smith, to approve the changes to Sections 3 of the personnel policy as written.

Roll Call: Kisha Houston, yes; Alice Creason, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Warrette Coleman, yes. Motion approved.

IX. Trustee Information and General Announcements

-Trustee Creason mentioned that RAILS is looking for nominations for Board Members.
-SEI filers due by May 1st, check your emails

X. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XI. Adjournment: 8:35pm

-A motion was made by Alice Creason, 2nd by Warrette Coleman, to adjourn the meeting at 8:35pm. On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, April 17th, 2024; 7:30pm

Respectfully submitted,

Djimon Smith, Board Secretary

and

Laura Van Cleve, Library Director