

**BOARD OF TRUSTEES Regular Board Meeting**  
**Wednesday, October 16, 2024; 7:30pm**  
**MINUTES**

- I. Call to Order & Roll Call  
Roll Call: 7:36pm  
Present: Kisha Houston, MarcyJo Chachakis, Djimon Smith, Warrette Coleman.  
Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services;
- II. Remarks from the Public  
NONE
- III. Approval of Minutes  
Public Hearing September 18, 2024  
Regular Board Meeting September 18, 2024  
  
- A motion was made by MarcyJo Chachakis, 2<sup>nd</sup> by Djimon Smith, to approve the minutes of Public Hearing September 18, 2024 as written. On a voice vote, the motion was approved.  
  
- A motion was made by MarcyJo Chachakis, 2<sup>nd</sup> by Djimon Smith, to approve the minutes of Regular Board Meeting September 18, 2024 with corrections. On a voice vote, the motion was approved.
- IV. Correspondence  
NONE
- V. Treasurer's & Financial Reports
  - A. Income and Expense Reports September 30, 2024
  - B. Approval of Expenses: October 16, 2024  
  
- A motion was made by Warrette Coleman, 2<sup>nd</sup> by MarcyJo Chachakis, to approve the expenses of September 18, 2024.  
Roll Call: Kisha Houston, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Warrette Coleman, yes.  
Motion approved.
  - C. Other Financially Related Reports
    1. Truth in Taxation Publication  
- Director Van Cleve explained that as a result of our levy, the library will need to hold a truth in taxation hearing before the November board meeting. A posting will be made in the newspaper and on our website to inform the public.
- VI. Attorney's Report  
- Director Van Cleve spoke with the attorney in regards to trustee appointment semantics.
- VII. Librarian's Report  
-Statistics  
-Parking Lot Report

Director Van Cleve gave updates on maintenance issues, building projects, programming, outreach, professional development, incident reports, and Friends happenings.

VIII. Business

A. Old Business

1. Meeting Room AV & Paging System-TABLED  
- No action

B. New Business

1. Section 9 Personnel Policy Review (no changes)  
- No action
2. Ordinance No. 24-3: Ordinance Annexing Certain Territories to the Richton Park Public Library District  
- A motion was made by MarcyJo Chachakis, 2<sup>nd</sup> by Warrette Coleman, to approve Ordinance 24-3: Ordinance Annexing Certain Territories to the Richton Park Public Library District.  
Roll Call: Kisha Houston, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Warrette Coleman, yes. Motion approved.
3. Resolution 24-03: Filling Vacancy of Term expiring April 2025.  
- A motion was made by MarcyJo Chachakis, 2<sup>nd</sup> by Djimon Smith, to approve Resolution 24-3: Filling Vacancy of Term expiring April 2025 with Mr. Thomas Morgan.  
Roll Call: Kisha Houston, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Warrette Coleman, yes. Motion approved.
4. Oath of Office -TABLED to November  
- No action

IX. Trustee Information and General Announcements

- ILA Legislative Breakfast is scheduled for Tuesday, December 3<sup>rd</sup> at Double Tree Hilton, Alsip.

- X. Executive Session: 5 ILCS 120/2 (c)(1)  
NONE

XI. Adjournment: 8:28pm

-A motion was made by Warrette Coleman, 2<sup>nd</sup> by MarcyJo Chachakis, to adjourn the meeting at 8:28pm. On a voice vote, the motion was approved.

Truth in Taxation Hearing scheduled for Wednesday, November 20, 2024; 7:30pm

Next Regular Board Meeting is scheduled for Wednesday, November 20, 2024; 7:30pm.

Respectfully submitted,

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Djimon Smith, Board Secretary

and

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Laura Van Cleve, Library Director