

**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, February 19, 2025; 7:30pm**

MINUTES

In the absence of the Board President, Treasurer MarcyJo Chachakis was asked to run the meeting.

I. Call to Order & Roll Call

Roll Call: 7:30pm

Present: MarcyJo Chachakis, Warrette Coleman, Djimon Smith, Thomas Morgan

Absent: Kisha Houston

Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Susan Eberly, Bookkeeper; Erika Zachery.

II. Remarks from the Public

NONE

III. Approval of Minutes

Regular Board Meeting January 15, 2025

- A motion was made by Warrette Coleman, 2nd by Djimon Smith, to approve the minutes of Regular Board Meeting January 15, 2025 as written. On a voice vote, the motion was approved.

IV. Correspondence

National Night Out Donation Letter from Richton Park Police Department

V. Treasurer's & Financial Reports

A. Income and Expense Reports January 31, 2025

B. Approval of Expenses: February 19, 2025

- A motion was made by Thomas Morgan, 2nd by Djimon Smith, to approve the expenses of February 19, 2025.

Roll Call: MarcyJo Chachakis, yes; Warrette Coleman, yes; Djimon Smith, yes; Thomas Morgan, yes; Kisha Houston absent. Motion approved.

C. Other Financially Related Reports

1. Debt Disclosure Ordinance reporting to Cook County completed

2. Payroll Company Quotes

-report given. Bookkeeper Eberly will get additional payroll quotes and references

VI. Attorney's Report

-received 2025 Levy Timetable

VII. Librarian's Report

-Statistics

Director Van Cleve spoke about building issues, annual certifications completed, incident reports, and upcoming programs.

VIII. Business

A. Old Business

1. Meeting Room AV & Paging System-TABLED
- No action

B. New Business

1. Policy Review Schedule
2. Officer Elections
- a motion was made by Thomas Morgan, 2nd by Djimon Smith, for Warrette Coleman to fill Vice President officer seat.

IX. Trustee Information and General Announcements

NONE

- X. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XI. Adjournment: 8:13pm

-A motion was made by Warrette Coleman, 2nd by Thomas Morgan, to adjourn the meeting at 8:13pm. On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, March 19th, 2025; 7:30pm.

Respectfully submitted,

Djimon Smith,
Board Secretary

and

Laura Van Cleve,
Library Director