

**BOARD OF TRUSTEES Regular Board Meeting**  
**Wednesday, April 16, 2025; 7:30pm**

**MINUTES**

- I. Call to Order & Roll Call  
Roll Call: 7:30pm  
Present: Kisha Houston, MarcyJo Chachakis, Djimon Smith, Thomas Morgan.  
Absent: Warrette Coleman.  
Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Erika Zachery; Sanovia Reynolds; Kimberly Johnson; Milfred Moore; LaMaudia Bentley.
- II. Remarks from the Public  
NONE
- III. Approval of Minutes  
Regular Board Meeting March 19, 2025  
  
- A motion was made by MarcyJo Chachakis, 2<sup>nd</sup> by Djimon Smith, to approve the minutes of Regular Board Meeting March 19, 2025 as written. On a voice vote, the motion was approved.
- IV. Correspondence  
Thank You Richton Square  
Senator Durbin  
Village of Richton Park President's Golfing Event
- V. Treasurer's & Financial Reports
  - A. Income and Expense Reports March 31, 2025
  - B. Approval of Expenses: April 16, 2025  
- A motion was made by MarcyJo Chachakis, 2<sup>nd</sup> by Thomas Morgan, to approve the expenses of April 16, 2025.  
  
Roll Call: Kisha Houston, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Thomas Morgan, yes; Warrette Coleman, absent. Motion approved.  
  
C. Other Financially Related Reports  
NONE
- VI. Attorney's Report  
NONE
- VII. Librarian's Report  
-Statistics  
Director Van Cleve spoke about building updates, outreach events, teen behavior, incident reports, staff changes, and upcoming programs.

VIII. Business

A. Old Business

1. Meeting Room AV & Paging System-TABLED  
- No action

B. New Business

IX. Trustee Information and General Announcements

Director Evaluation Due June

-Director Van Cleve will have self-evaluation to board by end of April.

SEI Filing deadline May 1st

New Trustee Orientation; schedule a time to meet with Director

ATLAS Trustee Day; Saturday, May 17<sup>th</sup> at Orland Park Public Library, 10am

-Thomas Morgan, Erika Zachery, and Laura Van Cleve will be attending.

- X. Executive Session: 5 ILCS 120/2 (c)(1)  
NONE

XI. Adjournment: 8:08pm

-A motion was made by Thomas Morgan, 2<sup>nd</sup> by MarcyJo Chachakis, to adjourn the meeting at 8:08pm. On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for Wednesday, May 21st, 2025; 7:30pm.

Respectfully submitted,

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Djimon Smith,  
Board Secretary

and

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Laura Van Cleve,  
Library Director