Richton Park Public Library District
22310 Latonia Lane, Richton Park, IL 60471 ~ 708.481.5333 ~ www.richtonparklibrary.org
"Enriching the Lives of the Community Through a Good Library Experience"

BOARD OF TRUSTEES Regular Board Meeting
Wednesday, May 21st, 2025; 7:30pm

MINUTES

I. Call to Order & Roll Call
Roll Call: 7:33pm
Present: Kisha Houston, Djimon Smith, Thomas Morgan, Warrette Coleman.
Absent: MarcyJo Chachakis.
Also Present: Laura Van Cleve, Library Director; Ashley Baltazar, Head of Technical Services; Erika Zachery; Sanovia Reynolds-Parks; Milfred Moore; LaMaudia Bentley, guest.

II. Remarks from the Public
NONE

III. Filling of Vacancy/Oaths of Office
A. Resolution 25-03 Filling Vacancy of Term Expiring April 2031 Thomas Morgan
-a motion and 2nd was made to approve Resolution 25-03 Filling Vacancy of Term Expiring April 2031 Thomas Morgan.

Roll Call: Kisha Houston, yes; Djimon Smith, yes; Thomas Morgan, yes; Warrette Coleman, yes; MarcyJo Chachakis, absent. Motion approved.

B. Resolution 25-04 Filling Vacancy of Term Expiring April 2031 Warrette Coleman
-A motion and 2nd was made to approve Resolution 25-03 Filling Vacancy of Term Expiring April 2031 Warrette Coleman.

Roll Call: Kisha Houston, yes; Djimon Smith, yes; Thomas Morgan, yes; Warrette Coleman, yes; MarcyJo Chachakis, absent. Motion approved.

C. Resolution 25-05 Filling Vacancy of Term Expiring April 2027 Erika Zachery
-a motion and 2nd was made to approve Resolution 25-05 Filling Vacancy of Term Expiring April 2027 Erika Zachery.
Roll Call: Kisha Houston, yes; Djimon Smith, yes; Thomas Morgan, yes; Warrette Coleman, yes; MarcyJo Chachakis, absent. Motion approved.

D. Oaths of Office

IV. Nomination and Election of Officers
-a motion was made by Warrette Coleman, 2nd by Thomas Morgan, to Table the nomination and election of officers. On a voice vote, the motion was approved.

V. Approval of Minutes
Regular Board Meeting April 16, 2025

- A motion was made by Thomas Morgan, 2nd by Warrette Coleman, to approve the minutes of Regular Board Meeting April 16, 2025 with corrections. On a voice vote, the motion was approved.

VI. Correspondence

-Deiters and Todd consulting offers trustee training and development opportunities that can be geared toward many different topics for library trustees.

VII. Treasurer's & Financial Reports

A. Income and Expense Reports April 30, 2025
B. Approval of Expenses: May 21, 2025

- A motion was made by Warrette Coleman, 2nd by Djimon Smith, to approve the expenses of May 21, 2025.

Roll Call: Kisha Houston, yes; Djimon Smith, yes; Thomas Morgan, yes; Warrette Coleman, yes; Erika Zachery, yes; MarcyJo Chachakis, absent.

C. Other Financially Related Reports
1. Annexation update
-update given. No action.

VIII. Attorney's Report

NONE

IX. Librarian's Report

-Statistics

Director Van Cleve spoke about building updates, outreach events, committee recruitments(SWAN Board, anniversary village committee), teen behavior, incident reports, trustee training opportunities, and upcoming programs.

X. Business

A. Old Business
1. Meeting Room AV & Paging System
- No action. Update given on quotes received.

B. New Business
1. IDR Business Tax Application
-a motion was made by Djimon Smith, 2nd by Thomas Morgan, to Table for more time to research. On a voice vote, the motion was approved.

XI. Trustee Information and General Announcements

Director Evaluation Due June

-Director Van Cleve distributed self-evaluation to board. Evaluation Due at June Board Meeting.

Trustee Vacancy Applications

-A Special Meeting will be scheduled Wednesday, June 11th, 7:30pm to go over Trustee Candidate Applications.

XII. Executive Session: 5 ILCS 120/2 (c)(1)

NONE

XIII. Adjournment: 8:27pm

-A motion was made by Thomas Morgan, 2nd by Warrette Coleman, to adjourn the meeting at 8:27pm. On a voice vote, the motion was approved.

Next Special Board Meeting is scheduled for Wednesday, June 11, 2025; 7:30pm.
Next Regular Board Meeting is scheduled for Wednesday, June 18, 2025; 7:30pm.

Respectfully submitted,

___________________________ Djimon Smith, Board Secretary	and	___________________________ Laura Van Cleve, Library Director