

**BOARD OF TRUSTEES Regular Board Meeting
Wednesday, July 16th, 2025; 7:30pm**

MINUTES

- I. Call to Order & Roll Call
Roll Call: 7:30pm
Present: Warrette Coleman, MarcyJo Chachakis, Djimon Smith, Thomas Morgan, Erika Zachery.
Absent: Kisha Houston.
Also Present: Laura Van Cleve, Library Director; Susan Eberly, Bookkeeper; Ashley Baltazar, Head of Technical Services; Sanovia Reynolds-Parks.
- II. Remarks from the Public
NONE
- III. Filling of Vacancy and Oath of Office
A. Resolution 25-06: Filling Vacancy of Term Expiring 2031 Sanovia Reynolds-Parks
B. Oath of Office
- IV. Approval of Minutes
Regular Board Meeting June 18, 2025
- A motion was made by MarcyJo Chachakis, 2nd by Djimon Smith, to approve the minutes of Regular Board Meeting June 18, 2025 with corrections. On a voice vote, the motion was approved.

Executive Session Minutes June 18, 2025 (open/close)
- A motion was made by Thomas Morgan, 2nd by MarcyJo Chachakis, to approve and keep closed Executive Session Minutes June 18, 2025
- V. Correspondence-Thank you Richton Square School
-Per Capita Grant Received; 50th Anniversary Proclamation received.
- VI. Treasurer's & Financial Reports
A. Income and Expense Reports June 30, 2025
B. Approval of Expenses: June 30, 2025; July 16, 2025

- A motion was made by MarcyJo Chachakis, 2nd by Thomas Morgan, to approve the expenses of June 30, 2025 and July 16, 2025.

Roll Call: Warrette Coleman, yes; MarcyJo Chachakis, yes; Djimon Smith, yes; Thomas Morgan, yes; Erika Zachery, yes; Sanovia Reynolds-Parks, yes; Kisha Houston, absent. Motion approved.

C. Other Financially Related Reports
1. Budget Meeting-scheduled for Thursday July 31, 5:30pm
- VII. Attorney's Report
Liability Risk Management.

-Director Van Cleve will see if any other libraries have a risk management plan before moving forward with project.

VIII. Librarian's Report

-Statistics

Director Van Cleve spoke about building updates, outreach events, summer reading, committee recruitments (SWAN Board, anniversary village committee), winetasting, and upcoming programs.

IX. Business

A. Old Business

1. A/V Paging System-TABLED

- Estimate timeline from vendors is "next week". Should have update for August.

B. New Business

1. Strategic Plan- Feedback needed

Discussion was had about what information needs to be shared and consistency of reporting Strategic Plan progress. Last year's IPLAR report was shared, and will be compared to the upcoming IPLAR report that is to be completed next month.

2. Technology Plan

A motion was made by MarcyJo Chachakis, 2nd by Sanovia Reynolds-Parks, to approve the Technology Plan for Fiscal Years 26-28 with replacement cycle calendar. On a voice vote, the motion was approved.

X. Trustee Information and General Announcements

Director Van Cleve will share chamber of commerce networking opportunities and events with the board.

XI. Executive Session: 5 ILCS 120/2 (c)(1)
NONE

XII. Adjournment: 8:53pm

-A motion was made by MarcyJo Chachakis, 2nd by Djimon Smith, to adjourn the meeting at 8:53pm. On a voice vote, the motion was approved.

Next Regular Board Meeting is scheduled for August 20th, 2025; 7:30pm.

Respectfully submitted,

Djimon Smith,
Board Secretary

and

Laura Van Cleve,
Library Director